

Landaff School Board  
Landaff Blue School  
Board Meeting at 5:30 pm

DATE: April 3rd, 2025

Present: Chair Matthew Copithorne, Vice Chair John Barth, Board Member Michelle Beaudin, Head Teacher Molly Culver, Business Administrator Toni Butterfield, Interim Clerk Rhiannon Copithorne, Moderator Judy Boulet (left at 6:02 pm), Dale Locke (left at 6:19 pm)

## **I. Call to Order**

**CHAIR MATTHEW COPITHORNE CALLED THE MONTHLY BOARD MEETING TO ORDER AT 5:36 PM.**

## **II. Pledge of Allegiance**

The pledge of allegiance was recited.

## **III. Approval of the Minutes**

Public Meeting Minutes – March 10th, 2025  
Non Public Meeting Minutes – March 10<sup>th</sup>, 2025  
Annual Meeting Minutes – March 10<sup>th</sup>, 2025

**MOTION MADE BY JOHN BARTH TO APPROVE ALL MINUTES FROM THE MEETINGS (PUBLIC, NON PUBLIC AND ANNUAL) HELD ON MARCH 10TH 2025, SECONDED BY MICHELLE BEAUDIN. ALL IN FAVOR. MOTION CARRIED.**

## **IV. Public Input - None**

## **V. New Business**

### **Reorganization of Officers**

Michelle Beaudin nominated Matthew Copithorne to be the Chair, seconded by John Barth.

**MOTION MADE BY MICHELLE BEAUDIN TO ACCEPT MATTHEW COPITHORNE AS CHAIR, SECONDED BY JOHN BARTH. ALL IN FAVOR. MOTION CARRIED.**

Michelle Beaudin nominated John Barth to be Vice Chair, seconded by Matthew Copithorne.

**MOTION MADE BY MICHELLE BEAUDIN TO ACCEPT JOHN BARTH AS VICE CHAIR, SECONDED BY MATTHEW COPITHORNE. ALL IN FAVOR. MOTION CARRIED.**

## **Oath of Office for New Board Members**

The Oath of Office was taken by Michelle Beaudin.

## **Public Meeting Minutes January 2, 2025 Discussion**

There is an error in the minutes from the January 2<sup>nd</sup> public meeting as it states that only one policy (JIGD) was approved at that meeting however there was a second policy (IGE) which was also approved. The public meeting minutes from January 2<sup>nd</sup> were already approved so they can't be changed. Below is the clarifying statement:

**POLICIES JIGD AND IGE WERE BOTH APPROVED AT THE JANUARY 2<sup>ND</sup>, 2025 PUBLIC MEETING.**

## **Judy Boulet – Landaff School Planning Committee**

Judy Boulet received 12 applicants and 7 were chosen for this committee. The School Budget Committee has appointed Dale Locke and one School Board Member is to be appointed.

**MOTION MADE BY MICHELLE BEAUDIN TO NOMINATE JOHN BARTH AS THE SCHOOL BOARD MEMBER TO BE APPOINTED TO THIS COMMITTEE, SECONDED BY MATTHEW COPITHORNE. ALL IN FAVOR. MOTION CARRIED.**

Regarding notifications, Judy Boulet will inform the unsuccessful applicants while John Barth will notify the successful applicants and schedule the first meeting for this committee.

## **VI. Continuing Business**

### **1. Review of Federal Grants Funds**

Everything is looking good.

### **2. Bath Tuition**

The Bath School Board met and approved the tuition agreement as written, it has not been signed yet as the attorney represents both districts which is not a problem. This would only be an issue if either party wanted to sue and then both parties would need a new attorney.

Matthew Copithorne confirmed that Bath would love to take any students from Landaff next year and they have offered to hold an open house just for Landaff families or to set up individual visits.

A discussion ensued about whether to reopen the tuition voucher applications to include Bath as an option, it was decided that all Landaff families with students in grades 4 to 12 will be notified of this.

**MOTION MADE BY JOHN BARTH TO APPOINT MATTHEW COPITHORNE TO**

**REPRESENT THE BOARD TO APPROVE THE COMMUNICATION TO EXPAND CHOICES TO INCLUDE BATH, SECONDED BY MICHELLE BEAUDIN. ALL IN FAVOR. MOTION CARRIED.**

## **VII. Policy Handbook (MB)**

### **1. JFABC – Landaff Tuition/Voucher Policy**

There was a discussion about changing the wording in this policy however it was determined that the language can't be changed at this time since it is based on the two warrant articles (from 2004 and 2022) that were passed by the town.

**MOTION MADE BY MATTHEW COPITHORNE FOR 1<sup>ST</sup>, 2<sup>ND</sup> AND APPROVAL OF JFABC, SECONDED BY MICHELLE BEAUDIN. ALL IN FAVOR. MOTION CARRIED.**

### **2. IHAM – Health Education and Exemption from Instruction**

### **3. JLF – Reporting Child Abuse or Neglect**

**MOTION MADE BY MATTHEW COPITHORNE FOR 1<sup>ST</sup>, 2<sup>ND</sup> AND APPROVAL OF IHAM AND JLF, SECONDED BY MICHELLE BEAUDIN. ALL IN FAVOR. MOTION CARRIED.**

### **4. Title IX**

**MOTION MADE BY MATTHEW COPITHORNE TO APPROVE THE REVISIONS TO ALL TITLE IX POLICIES BASED ON CURRENT FEDERAL LAWS PENDING FURTHER REVIEW, SECONDED BY JOHN BARTH. MATTHEW COPITHORNE AND JOHN BARTH VOTED YES, MICHELLE BEAUDIN VOTED NO. MOTION CARRIED.**

## **VIII. Standing Reports**

### **A. Head Teacher**

#### **Monthly Report**

Molly Culver provided this report to the board for review.

#### **Professional Staff Nominations**

#### **Support Staff Nominations**

All staff nominations were presented and discussed in the non public meeting.

**B. Business Manager**

**Budget to Actual**

Toni Butterfield presented the current estimate for the ending fund balance and confirmed that this month they will be looking closely at what really needs to be encumbered and to free up funds where possible.

Michelle Beaudin asked about the National Forest revenue, Toni Butterfield confirmed that this figure comes from the DRA and is related to the National Forest acreage in Landaff. Toni Butterfield will find out how this is calculated for the next meeting.

**IX. Committee Reports**

**A. Executive Board (MC)**

Matthew Copithorne provided the following updates from the recent executive board meeting:

Kate Segal's last day was March 28<sup>th</sup>.

Mike Kelley (Grant Writer) will be providing superintendent services through the end of this year, these services will include supporting principals, dealing with complaints, certifications and compliance.

CJ Watson (New superintendent) is ready to hit the ground running. Bob Weir is going to have him meet individually with the principals prior to July. The Executive board is also working on goals for him.

Full Board meeting is on May 7<sup>th</sup> at Lisbon.

The SAU and E-Board will need to start looking at what the financial impact of Lisbon leaving SAU35 will have on the remaining districts.

The E-Board discussed the Special Education Consultant and what the administrators want from this position, both shared needs and the needs of individual districts. Currently the expense for this position is included in the district shares however it may make more sense to have the districts pay based on usage.

**B. Budget (MC) - None**

**X. Staffing Notifications & Approvals – See Non Public Session**

**XI. Non Public Session as per RSA 91A:3. I, II, if needed**

**MOTION MADE BY JOHN BARTH TO ENTER NON-PUBLIC SESSION, SECONDED BY MICHELLE BEAUDIN. BY ROLL CALL. ALL IN FAVOR. MOTION CARRIED TO ENTER NON-PUBLIC AT 8:13 PM.**

**MOTION MADE BY MATTHEW COPITHORNE TO LEAVE NON-PUBLIC SESSION, SECONDED BY MICHELLE BEAUDIN. BY ROLL CALL. ALL IN FAVOR. MOTION CARRIED TO LEAVE NON-PUBLIC AT 9:00 PM.**

### **Staff Changes**

Molly Culver presented the staffing nominations for the 25-26 school year in the non public meeting but the following motion was made in the public meeting.

**MOTION MADE BY JOHN BARTH TO APPROVE THE STAFFING LIST AS PRESENTED, SECONDED BY MICHELLE BEAUDIN. ALL IN FAVOR. MOTION CARRIED.**

### **XII. Adjournment**

**MOTION MADE BY JOHN BARTH TO ADJOURN THE MEETING AT 9:03 PM, SECONDED BY MATTHEW COPITHORNE. ALL IN FAVOR. MOTION CARRIED.**

Next Meeting: May 1st, 2025

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.