

Landaff School Board

Location: Landaff School

Tuesday, June 5, 2025

Board Meeting @ 5:30 PM

Present: Head Teacher Molly Culver, School Board Chair Matt Copithorne, School Board Vice Chair John Barth, School Board Member Michelle Beaudin, Financial Administrator Toni Butterfield, Landaff School Board Clerk/Secretary Jennifer L. Cartwright.

Public: Paul Varcak

I. Call to Order: Matt called the meeting to order at 5:39PM.

II. Pledge of Allegiance: The pledge of allegiance was recited.

III. Approval of the Minutes

Public Meeting Minutes – May 6, 2025: **John made a motion to accept the minutes as amended; Matt seconded; the motion carried.**

Non Public Meeting Minutes – May 6, 2025: **John made a motion to accept the minutes; Michelle seconded; the motion carried.**

Landaff-Lisbon Joint Meeting Minutes – May 13, 2025: **John made a motion to accept the minutes; Matthew seconded; Michelle abstained; the motion carried.**

Landaff-Bath Joint Meeting Minutes – May 19, 2025: **As there was no quorum at the Bath meeting, the minutes were approved by a representative.**

IV. Public Input

Any citizen wishing to speak before the Board must sign in with the board clerk prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board Policy BEDH.

Paul stated that according to the budget, the school lost 4 staff members from last year; Matt explained that they were contractors and that those services are provided in Lisbon.

V. New Business: Matt signed the Bath tuition agreement, but hasn't sent it back yet. The Lisbon meeting was very cordial and their board asked a lot of questions; a discussion ensued about services provided by Lisbon; Landaff has to find service providers for a reading specialist, library, PE, and guidance; possibly could make a contract with the service providers from Bath; a discussion ensued about providing guidance and music at Blue School; Matt will go to the next board meeting in Lisbon to talk about the need for PE, guidance, library, and a reading specialist.

Michelle discussed the Bath meeting.

A discussion ensued about the school advisory committee.

A discussion ensued about a of combined district with Bath to go up to 8th grade.

VI. Continuing Business

Review of Federal Grants Funds VII. Policy Handbook (MB): **Matt made a motion for a first reading, second reading, and adoption for ACAC, CN, AC, and AC-R2; John seconded; Michelle opposed the change of Title IX from the previous version due to the loss of protections for trans people; the motion carried.**

ACAC – Prohibition of Sexual Harrassment: Policy and Grievance Procedures:

ACN – Accommodation of Nursing Mothers:

AC – Nondiscrimination DWM Sample Policy

DAF – Administration of Federal Grant Funds: **Matt made a motion for a first reading, second reading, and adoption; John seconded; the motion carried.**

AC-R(2) – Nondiscrimination, Equal Opportunity Employment, and Anti- Discrimination Plan:

Annual Notice of Contact Information

VIII. Standing Reports

A. Head Teacher

Monthly Report: Landaff students are off to a strong finish. They worked hard and stayed dedicated to their learning. The End of Year performance was a success. Packed house and it was great to welcome back some alumni to be part of it. We had a great turnout for the

Lilac Parade. We also visited Bath Village School for their Town Forest Presentations. The garden has been planted and the students are enjoying watching it grow. We are looking forward to Field Day, graduation and the field trip, hoping for good weather and making fun memories. The Blue School was represented in all grades at the Lisbon awards ceremony.

B. Business Administrator:

Budget to Actual: The opening fund balance is \$95,000.00 with an ending fund balance of \$121,622.00.

School Lunch Meal Pricing 25-26 SY: The school if required to increase the cost of breakfast and lunch by \$0.10. **John made a motion to increase the cost of breakfast and lunch by \$0.10; Matt seconded, the motion carried.**

Year End Encumbrances

IX. Committee Reports

A. Executive Board (MC): There is a concern about board members on multiple boards.

B. Budget (MC): There is a need for two laptop computers for employees and no need for iPads at this time; the outside of building needs to be power washed; the fence is falling apart in areas; the shed is falling apart; there is a concern about the student access to the river; a discussion ensued about fencing in the property for student safety issues; **Matt made a motion to encumber funds: 1. To purchase two new laptops for up to \$3,000.00; 2. Encumber up to \$10,000.00 for building maintenance; and, 3. Encumber up to \$40,000.00 for the installation and site work of a perimeter fence; John seconded; the motion carried.**

John made a motion for Matt to sign the encumbered contract and other contracts; Michelle seconded; the motion carried.

A discussion ensued about the staff using work place computers for class work and the staff buying the old computers to be used for course work.

School Advisory Committee: Dale Locke resigned as chair and Francine Kinney was elected chair; a discussion ensued about topics talked about at the committee meeting.

A discussion ensued about purchasing air conditioning units.

X. School Staffing Notifications & Approvals: None

XI. Non Public Session as per RSA 91A:3, I, II, if needed: **Matt made a motion to go into non public session at 7:53PM; John seconded; Matt voted aye; John voted aye; Michelle voted aye; the motion carried.**

John made a motion to come out of non public session at 8:26PM; Matt seconded; Matt voted aye; John voted aye; Michelle voted aye; the motion carried.

XXI. Adjournment: **John made a motion to adjourn at 8:37PM; Matt seconded; carried.**

Next Meeting: TBD

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.

Submitted by,

Jennifer L. Cartwright, Landaff School Board Clerk/Secretary