

Landaff School Board-Draft
Location: Landaff School
April 16, 2024
Board Meeting @ 5:30 PM

Present: Head Teacher Molly Culver, School Board Chair John Barth, School Board Vice Chair Matthew Copithorne, SAU Superintendent Kate Segal, SAU Business Administrator Toni Butterfield, Landaff School Board Clerk/Secretary Jennifer L. Cartwright.

Public: Judy Boulet, Jason Cartwright, Michelle Beaudin, Brenda Woods.

I. Call to Order: Kate called the meeting to order at 5:40PM.

1. Certificate of Oath of Office: signed and submitted.

2. School Board Chair Responsibilities and vote for chair & vice chair: Kate read the school board chair responsibilities. **Matt made a motion to appoint Michelle Beaudin to the vacated board seat for a one year term until the town election in March 2025; John seconded; the motion carried. Michelle was sworn in and joined the board meeting.**

John made a motion to elect Matt for the chairman's position; Michelle seconded; the motion carried. Matt made a motion for John to serve as the vice chairman; Michelle seconded; the motion carried.

II. Pledge of Allegiance: The pledge was recited.

III. Approval of the Minutes

1. Public Meeting Minutes March 11, 2024: **Matt made a motion to approve the minutes; John seconded; the motion carried.**

2. Annual Meeting Minutes March 11, 2024: **Matt made a motion to approve the minutes; John seconded; the motion carried.**

The results of the March 11, 2024 town elections are: John received 98 votes for a board position; Jennifer received 111 votes; Judy 114; Tammy Heath received a majority of the votes. A discussion ensued about the treasurer position.

IV. Public Input: The two board candidates, Brenda Woods and Michelle Beaudin, had the board duties described to them. A discussion ensued. The candidates talked about themselves and why they want to be on the board.

Any citizen wishing to speak before the Board must sign in with the board clerk prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than three(3) minutes. See Board Policy BEDH.

V. New Business

1. Town's AEDs Discussion: A discussion ensued about the age of the device; Molly will contact Denise about the AED.

2. Lighting Options – Entry Door, Entry Way Ramp, and Landing Discussion: A discussion ensued about the lighting issues around the building; **Matt made a motion to pursue security and safety updates to not to exceed \$7,000.00; John seconded; the motion carried.**

A discussion ensued about building maintenance issues.

3. Security Cameras Discussion: This was addressed in item V. 2.

4. Flag Pole Light Option Discussion: A discussion ensued; it is tabled for a later date.

5. April 4th and 8th Discussion: A discussion ensued about hours versus days and contracted staff days; the school has enough hours to meet the state requirement; a discussion ensued; **Matt made a motion to authorize the building principal and the SAU to assign work schedules to make sure to fulfill the terms of the contract; Michelle seconded; the motion carried. Matt made a motion to change May 17th from a professional day to a work day and June 11th to a full day; John seconded; the motion carried.**

6. Hours vs Days of School Discussion: This was addressed in item V. 5.

7. New Business for the 24/25 School Year: Tabled.

8. Tuition to Landaff Discussion: A discussion ensued; **Matt made a motion to set the elementary school tuition at the full year cost of last years pre school tuition plus a 20% multiplier to cover costs for the 24-25 school year; John seconded; the motion carried.**

9. Negative Account Discussion-This is discussed in the non public session.

VI. Continuing Business

JP Pest Services: A discussion ensued about the previous rodent infestation; the gaps in the building need to be sealed; JP Pest Services will continue for the next year.

VII. Standing Reports

A. Head Teacher

Monthly Report: Landaff students have been working on their curriculum and poetry unit. They are finishing their robotic unit in Computer Science with a visual, 3-d model and presentation. Computer Science Night was a successful. We had a lot of families

attend. Preschoolers are enjoying learning nursery rhymes, letters and sounds, hands on centers and exploring signs of spring.

B. Superintendent

Landaff Blue School SAU 35 Superintendent's Report April 2024: The superintendent read about the curriculum assessments; there is a 306 update happening by state.

C. Business Manager

1. Budget to Actual Report-The ending fund balance of over \$200,000.00 at this point of the year.

2. General Assurances-The document was signed by board and the superintendent acknowledges that the grant rules will be followed.

3. MS 22-Toni explained what it is.

4. Board Members Questionnaire-Toni explained what it is; **John made a motion for Matt to work with Toni to facilitate the board member questionnaire and for Matt to sign it for the board; Michelle seconded; the motion carried.**

5. Energy Contracts-**John made a motion for Matt to work on behalf of the school board to work with Toni to secure an electric contract; Michelle seconded; the motion carried.**

VIII. Committee Reports

A. Executive Board (JB)-There was a discussion about software that registers complaints and concerns; more information is needed.

B. Budget (MC)-Toni discussed this in her Business Manager report.

C. Policy Handbook-**Matt made a motion to table the discussion of the three policies until the May meeting; John seconded; the motion carried.**

1. GBCD: Background Investigation and Criminal History Records Check

2. IC: School Year and School Year Calendar

3. IKL: Academic Honesty and Integrity

IX. School Staffing Notifications & Approvals

24/25 Staff Nominations-**Matt made a motion to accept the staff nominations as presented; Michelle seconded; the motion carried.**

Matt made a motion to accept the resignation of Tawny with regrets; John seconded; the motion carried.

Matt made a motion to accept the resignation of Meg on April 1st with regrets; John seconded; the motion carried.

X. Non Public Session as per RSA 91A:3, I, II

Matt made a motion to enter into non public session at 6:22PM; John seconded; John voted aye; Matt voted aye; the motion carried.

Matthew made a motion to appoint Michelle to the vacated board seat; John seconded; the motion carried.

Matt made a motion to come out of non public session at 6:40PM; John seconded; the motion carried.

Matt made a motion to go into non public session at 8:49PM; Michelle seconded; the motion carried do; John voted aye; Matthew voted aye; Michelle voted aye. John made a motion to come out of non public session at 9:16PM; Matt seconded; the motion carried.

XI. Adjournment: **John made a motion to adjourn at 9:18PM; Matt seconded; the motion carried.**

Next Board Meeting: May 21, 2024

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.

Submitted by,
Jennifer L. Cartwright, Landaff School Board Clerk/Secretary