

NOTICE OF LANDAFF SCHOOL BOARD MEETING-Unapproved minutes

Agenda

October 7, 2025 @ 6:30pm

Location: Landaff School

813 Mill Brook Rd, Landaff, NH

- I. Call to Order: Matt called the meeting to order at 6:43PM.
- II. Pledge of Allegiance: The pledge of allegiance was recited.
- III. Approval of Minutes
 - A. Public board meeting minutes- [August 13, 2025](#): **John made a motion to accept the minutes of the last meeting; Matt seconded; the motion carried.**
 - B. Public board meeting minutes- [September 2, 2025](#): **John made a motion to accept the minutes; Matt seconded; the motion carried.**
 - C. Non-public board meeting minutes- [September 2, 2025](#): **Michelle made a motion to accept the minutes of the non-public board minutes; Matt seconded; the motion carried.**
 - D. Public board meeting minutes- [September 10, 2025](#): **Matt made a motion to accept the minutes of September 10; Michelle seconded; the motion carried.**
 - E. Non-public board meeting minutes- [September 10, 2025](#): **John made a motion to accept the non-public minutes of September 10; Michelle seconded; the motion carried.**
- IV. Public Input: None

Any Citizen wishing to speak will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board policy BEDH.
- V. New Business
 - A. Telling the Blue School Story/Marketing: A discussion ensued about promoting the Blue School more to make the public aware of the benefits of the school. A discussion ensued about a marketing campaign to boost pre school enrollment, and addressing marketing in Bath and Lisbon.

- B. Budget Hearing date: The first budget hearing will be January 5, 2026 at 5:30PM with the board meeting at 7:00PM with the advisory committee; the second budget hearing will be on February 2, 2026 at 7:00PM with the board meeting at 5:30.
- C. January meeting reschedule: Discussed in Budget Hearing date.
- D. [Chemical Hygiene Plan](#): The plan was updated in conjunction with safety plan; **John made a motion to accept the plan; Matt seconded; the motion carried.**
- E. [Safety Plan](#): Discussed in Chemical Hygiene Plan.
- F. Street Signs: The signs were paid for, but there are issues with them; the company has been contacted for a refund, but, so far, there has been no response; it was suggested to contact a state senator for help with signage around the school.

VI. Continuing Business

- A. [Performance Agreement](#): The music teacher at Lafayette has offered to teach 3rd & 4th grade students instrument lessons; PTO will be contacted to cover the instrument lessons; a discussion ensued; the Blue School requests a music program and asks the PTO to subsidize the program.
- B. Fencing Project: Michelle has the number of a person in Campton who might be able to do the fencing project.

VII. Standing Reports

- A. Head Teacher: There was a wellness meeting on August 26, 2025 and created the action plan for this year; the board is aware of the policy; a discussion ensued about tracking the weekly newsletter sent to parents.
 - 1. [Report](#): The Blue School has our first lessons with VINS (Vermont Institute of Natural Science) night life (animal activity). We also had a few lessons to get the older students ready for their Science Symposium.
 - 2. The Annual Inspection by Cintas has been completed. All batteries for the emergency lights and sign are replaced and working.
- B. Superintendent
 - 1. [Report](#): Checking in on Molly and observing Landaff 2-3 times and things are looking really good. Also a meeting with the Bath Superintendent on a tuition agreement and future planning discussion.
 - 2. Checking in on various options for staff and students for the 26-27 school year. Otherwise things are in motion well and I keep checking in on Molly to

see what else can be taken off her plate. Still waiting on the state for the facility renewal process, but no emails from them yet.

3. School Facility Renewal Process - follow up: don't have staffing to manage it at this time; will be bumped until next year
 4. SAU Policy Plan Update: board policy committee to move forward with updating and will start with a few to get started.
- C. Business Administrator: The school is spending down the budget; unencumbered funds at this point are \$125,012.00; a discussion ensued.
1. [Year to Date Finance Report](#)

VIII. Committee Reports

- A. Executive Board (MC): working group in sau looking at the budget due to Lisbon leaving; trying to not hurt budgets by offsetting expenses and still offering the same services, including a tech person and building person.
- B. Budget (MC): Francie Kinney is interested in joining the budget committee; need someone since Dale resigned; Bath is interested in having pre-K & K at blue school and 4-6 at Bath; a discussion ensued.
- C. Planning Committee (JB): The committee is discussing pursuing option 4, recommending that the committee continues for another year; a discussion ensued; the committee wants to have input from the community, have an open forum so people can speak; a discussion ensued; the innovation plan up for renewal in December; a discussion ensued.
- D. Policy (MB):
 1. First Reading (new): **Tabled until the next meeting.**
 - a) [DA - Fiscal Management Plan](#)
 - b) [DB - Annual Budget](#)
 - c) [DBC - Budget Preparation](#)
 - d) [DBI - Budget Implementation](#)
 - e) [DBJ - Transfer of Appropriation](#)
 - f) [DC - Taxing and Borrowing Authority/Limitations](#)
 - g) [DEA - Revenues from Local Tax Sources](#)
 - h) [DG - Depository Funds](#)
 - i) [DGD - School District Credit Cards](#)
 - j) [DH - Bonded Employees](#)
 - k) [DI - Fiscal Accounting and Reporting](#)
 - l) [DIE - Audits](#)
 - m) [DIH - Fraud Prevention and Fiscal Management](#)
 - n) [DJC - Petty Cash](#)
 - o) [DJD - Cooperative Purchasing](#)

- ## 2. Second Reading (new)

3. First Reading (revision): **Tabled until the next meeting.**

- ## IX. School Staffing Notifications & Approvals

- X. Public Input: None

XI. Non Public Session RSA 91-A:3,II - None

- Next meeting: November 4, 2025

Jennifer L. Cartwright, Landaff School Board Clerk/Secretary

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any employee of the School Board. The Board expects all participants to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.