

LANDAFF SCHOOL BOARD MEETING
Meeting Minutes
February 2, 2026

I. Call to Order

The Landaff Board Meeting was called to order by Chair Matthew Copithorne at 5:42pm.

II. Pledge of Allegiance

Matthew Copithorn motioned to hire Amanda O'Dell as recording secretary. John Barth seconded motion. All in favor.

III. Consent Agenda

A. Public board meeting minutes- [January 5, 2025](#)

Opened for comments and concerns: Michelle Beaudin stated concern on not having clear meeting minutes for the discussion on the closing of Blue School, and amending minutes from 1/5/26.

John Barth made a motion to approve consent agenda and amending meeting minutes from 1/5/26 as amended to include the school board discussion to tuitioning out students and closing Blue School. Seconded by Michelle Beaudin. All voted in favor.

B. Budget hearing minutes - [January 5, 2025](#)

C. [Head Teacher Report](#)

D. [Superintendent Report](#)

E. [Review of Encumbered Funds from 24/25](#)

F. [Grants Balance](#)

G. [Year to Date Finance Report](#) \$46,000- Ending balance

IV. Public Input - None

V. New Business

A. Tuition agreements - Landaff School Board is requesting an agreement with Bath, Lisbon, Profile, Lafayette, Woodsville, Haverhill Coop District, and grandfathering in St. Johnsbury Academy.

- B. Board Stipend - **Matthew Copithorne made a motion to change the payment to the last payroll cycle in February. John Barth seconded motion. All in favor.**

VI. Continuing Business

- A. Open Enrollment - Currently not relevant to Landaff so it wasn't discussed.
- B. [Budget Proposals](#) - Matt Copithorne proposed releasing the encumbered funds into the Building and Trust fund to grow an "emergency fund" for the building.

VII. Committee Reports

- A. Executive Board (MC) - Matthew Copithorne explained that CJ Watson continues to collaborate with other superintendents in close districts on school curriculum, support, and school boards.

- B. Policy (MB)

- 1. First Reading (new) -

- a) [BBB-F: Certificate of Oath of Office](#) - **Michelle Beaudin made a motion to move BBB-F to second reading. John Barth seconded this motion. Motion carried 3-0.**
 - b) [BCA: School Board Member Ethics](#)- **Michelle Beaudin made a motion to move **BCA** to second reading. John Barth seconded this motion. Motion carried 3-0.**

- 2. Second Reading (new)

Michelle Beaudin motioned, Matthew Copithorne second, All in favor:
passed

- a) [CA: Administration Goals](#): **Michelle Beaudin made a motion to adopt CA. Matthew Copithorne seconded this motion. Motion carried 3-0.**
 - b) [CB: School Superintendent](#): **Michelle Beaudin made a motion to adopt CB. Matthew Copithorne seconded this motion. Motion carried 3-0.**
 - c) [CBI: Superintendent Evaluation and Goal Setting](#): **Michelle Beaudin made a motion to adopt CBI. Matthew Copithorne seconded this motion. Motion carried 3-0.**
 - d) [CCB: Line and Staff Relations](#): **Michelle Beaudin made a motion to adopt CCB. Matthew Copithorne seconded this motion. Motion carried 3-0.**

- e) [CFA: Individual School Administrative Personnel](#): **Michelle Beaudin made a motion to adopt CFA. Matthew Copithorne seconded this motion. Motion carried 3-0.**
- f) [CFB: Building Principal\(s\) Evaluation](#): **Michelle Beaudin made a motion to adopt CFB. Matthew Copithorne seconded this motion. Motion carried 3-0.**
- g) [CHA: Development of Regulations](#): **Michelle Beaudin made a motion to adopt CHA. Matthew Copithorne seconded this motion. Motion carried 3-0.**
- h) [CHCA: Approval of Handbooks and Directives](#): **Michelle Beaudin made a motion to adopt CHCA. Matthew Copithorne seconded this motion. Motion carried 3-0.**
- i) [CHD: Administration in Policy Absence](#): **Michelle Beaudin made a motion to adopt CHD. Matthew Copithorne seconded this motion. Motion carried 3-0.**
- j) [CLA: Treatment of Outside Reports](#): **Michelle Beaudin made a motion to adopt CLA. Matthew Copithorne seconded this motion. Motion carried 3-0.**

VIII. Public Input: No public Input

IX. Adjournment

Matthew Copithorne motioned to adjourn the meeting at 7:00pm. John Barth seconded the motion. Motion carried 3-0.

Next meeting: District Meeting: March 9, 2026 @ 7:00pm

Board Meeting: March 9, 2026 @ 5:00pm

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.