

NOTICE OF LANDAFF SCHOOL BOARD MEETING

Agenda

August 7, 2025@5:30pm

Location: Landaff School

813 Mill Brook Rd, Landaff, NH

Present: SAU Superintendent CJ Watson, Head Teacher Molly Culver, School Board Chair Matt Copithorne, School Board Vice Chair John Barth, School Board Member Michelle Beaudin, Financial Administrator Toni Butterfield, Landaff School Board Clerk/Secretary Jennifer L. Cartwright.

Public: Deb Erb, Brenda and Mike Woods.

I. Call to Order: Matthew called the meeting to order at 5:33PM.

II. Pledge of Allegiance: The pledge of allegiance was recited.

III. Approval of Minutes:

A. Public board meeting minutes-June 5, 2025: **John made a motion to accept the minutes of the June meeting; Michelle seconded; the motion carried.**

B. Non-Public board meeting minutes-June 5, 2025: **John made a motion to accept the non-public meeting minutes of the June meeting; Michelle seconded; the motion carried.**

IV. Public Input:

Any citizen wishing to speak will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board policy BEDH.

Deb Erb needed more information about the budget and tuition rate history with the Lisbon school district; she is not in favor of joining the Lisbon regional school; it was suggested that she check the minutes of the Lisbon school and any other school that Landaff send students to or has a contract with; a discussion ensued.

V. New Business:

A. Building Assessment: EMC is a project management firm that will do top to bottom assessment of public buildings; they also give cost estimates; Profile is using them to determine building needs; it was suggested that Landaff could use their services for the Blue School; a discussion ensued.

B. Contracts: **Matt made a motion to authorize himself to sign and execute the contracts with WMSI, VINS, and Bridges; John seconded; the motion carried.**

1. WMSI-review & contract: the contract is \$650.00 over what was budgeted.

2. VINS-contract: the budgeted cost is the same.

3. Bridges-this is part of an IEP requirement and has been budgeted.

C. EFA Admissions approval-EFA Admissions directions: families do this in conjunction with the school which will cover tuition costs; **tabled to the second half of the year.**

D. Matt has conflicts with the current meeting schedule; it was suggested that the meetings could be done on Tuesdays with the Eboard meeting first and then the Landaff board meeting afterwards; the new meeting dates are September 2, October 7, and November 4.

VI. Continuing Business: None

VII. FY26 United Services (Lisbon): these will be on Thursday's and will be the same except for music which will be provided at the Blue School.

VIII. Standing Reports:

A. Head Teacher: Our summer school program was a great success, with nearly perfect attendance. Students were engaged and worked diligently throughout the sessions. There have been no contractors found for the fence project.

1. Report

B. Superintendent: the superintendent has been in discussion with the key members of the Landaff Blue School, looking at school data, and analyzing the budget.

1. Report

2. School Facility Renew Process

C. Business Administrator: there is a purchase order for Garrett for \$6,300.00 for repairs to the school, and \$40,000 for a fence, but no contractor has been secured for the project.

IX. Estimated Year End 6/30/2025: there is a \$88,000.00 balance.

X. Review of Encumbered Funds from 24/25: see Business Administrator report.

XI. Committee Reports:

A. Executive Board (MC): there was no meeting this month; things will change next year when Lisbon pulls out of the SAU.

B. Budget (MC): see the Business Administrator's report.

C. Planning Committee (JB): there was a discussion about joining a coop; there will be a discussion about the quality of education at the next meeting; public input is not as robust as when the meetings started.

D. Policy (MB): Toni has D policies to be approved for first readings at the next meeting in September.

1. First Reading: AB and JICJ did not go through the policy committee; **Matt made a motion to accept EBCH, IKB, IJ, IMAH, JOCJ, JLCF, JLCK, JLIA, and IKFG for a first readings, second reading, and adoption; John seconded; the motion carried.**

a. AB-parental bill of rights: **John made a motion to approve the bill for the first reading; Matthew seconded; the motion carried.**

b. EBCH-Chemical Safety and Chemical Hygiene Plan

c. IKB-Homework

d. IJ-Instructional Resources and Instruction Resources Plan

e. IMAH-Daily Physical Activity

f. JIJC-Wellness

g. JLCK-Special Physical Health Needs of Students

h. JLIA-Supervision of Students

i. IKFG-Career Exploration, Readiness, Pathways & Credentials

2. Revisions:

a. JIC-Student Conduct: **Michelle made a motion to approve the policy for the first reading, second reading, and approval; John seconded; the motion carried.**

b. Current version

XII. School Staffing Notifications & Approvals: a sub will be used for the para position until the position is filled; the music teacher is taking a test and when she passes, she will be

hired; the music teacher will need a separate contract for the two performances for the Blue School; Kolonie was put on a para salary for the summer school contract; this needs to be corrected to reflect her salary; **John made a motion to pay Kolonie for summer school at the teacher rate; Michelle seconded; the motion carried.**

XIII. Public Input:

Any Citizen wishing to speak will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board policy BEDH.

A. Non Public Session RSZ 91-A:3,11: **Matt made a motion to go into non public session at 5:48PM; John seconded; Matt voted aye; John voted aye; Michelle voted aye; the motion carried.**

John made a motion to return to public session at 6:49PM; Michelle seconded; John voted aye; Michelle voted aye; Matt voted aye; the motion carried.

Matt made a motion to accept the tuition request; John seconded; the motion carried.

B. Adjournment: **Matt made a motion to adjourn at 8:49PM; Michelle seconded; the motion carried.**

Next meeting: September 2, 2025

Submitted by,

Jennifer L. Cartwright, Landaff School Board Clerk/Secretary