

## NOTICE OF LANDAFF SCHOOL BOARD MEETING

### Agenda

**December 4, 2025 @ 5:30pm**

**Location: Landaff School**

813 Mill Brook Rd, Landaff, NH

John, Michelle, Francine, Me

- I. Call to Order: John called the meeting to order at 5:32PM.
- II. Pledge of Allegiance: The pledge of allegiance was recited.
- III. Approval of Minutes
  - A. Public board meeting minutes- [November 5, 2025](#): **Michelle made a motion to accept the minutes; John seconded; the motion carried.**
- IV. Public Input: None

Any Citizen wishing to speak will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board policy BEDH.
- V. New Business
  - A. [25/26 Student Handbook](#): A discussion ensued about updating the staff list and having the handbook ready to be sent home before Christmas break.
- VI. Continuing Business
  - A. Board Report: There was a discussion about the board report being added to the town report. The chair needs to create the report.
  - B. Bridges Contract: CJ has some changes to the contract. **Michelle made a motion to authorize Matt to sign the Bridges contract with CJ's input; John seconded; the motion carried.**
- VII. Standing Reports
  - A. Head Teacher
    1. [Report](#): There have been some staff changes; the shed doors have been replaced; assessments will take place next week; the Blue School celebrated Halloween, Thanksgiving, and Veterans.
  - B. Superintendent

1. [Report](#): The superintendent reported on what is happening at the SAU, state, and national level. There are plans to make the Superintendent report available to Landaff residents through the Landaff Ledger.

C. Business Administrator

1. Review of Encumbered Funds from 24/25: Not available.

VIII. Committee Reports

- A. Executive Board (MC): full board meeting; voted on budget; Landaff shares are going down; the SAU is moving to Profile; saving \$80,000.00 due to move.
- B. Budget (MC): meets on 15th of Dec.; looking at various options for next year's budget; discussion ensued; question about tuition rates from other schools-for one year or more.
- C. Planning Committee (JB): going with option 4; discussion ensued about how and what to present at the January meeting
- D. Policy (MB)
  1. First Reading (new): **John made a motion for a seconded reading and approval of all, ABA through ABC/GBED/JIGG; Michelle seconded; the motion carried.**
    - a) [ABA: Volunteer Involvement](#)
    - b) [AD: Philosophy of the School District](#)
  2. Second Reading (new)
  3. First Reading (revisions):
    - a) [AC: Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan](#)
    - b) [ACA: Discrimination and Harassment Grievance Procedure](#)
    - c) [ACAC: Prohibition of Sexual Harassment: Policy and Grievance Procedures](#)
    - d) [ACE: Procedural Safeguards- Nondiscrimination on the Basis of Disability](#)
    - e) [ACE: Food and Nutrition Services- Anti-Discrimination and Civil Rights Complaints](#)
    - f) [ACN: Accommodation of Nursing Mothers](#)
    - g) [ADB: Drug-Free Workplace & Drug-Free Schools](#)
    - h) [ADC/GBED/JICG - Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes and E-Liquids in and on School Facilities and Grounds](#)

4. Revisions: Tabled

a) [DID - Fixed Assets \(inventories\)](#)

IX. School Staffing Notifications & Approvals:

A. Hiring: Three new staff members have been hired to fill openings, preschool teacher, para, and teacher's assistant.

X. Public Input: None

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XI. Non Public Session RSA 91-A:3,II

XII. Adjournment: **Michelle made a motion to adjourn; John seconded; the motion carried.**

Next meeting: January 5, 2026

Submitted by,

Jennifer L. Cartwright, Clerk/Secretary

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.