

Revised-Draft
Landaff School Board
Location: Landaff School
December 19, 2023
Board Meeting at 5:30 PM

I. Call to Order: John called the meeting to order at 5:38PM.

Present: Head Teacher Molly Culver, School Board Chair John Barth, School Board Vice Chair Matthew Copithorne, School Board member Meg Hamilton, SAU Superintendent Kate Segal, SAU Business Administrator Toni Butterfield, Landaff School Board Clerk/Secretary Jennifer L. Cartwright.
Public: Michele Beaudin, Dale Locke.

II. Pledge of Allegiance: The pledge was recited.

III. Approval of the Minutes: **Matt made a motion to approve the November 21st Innovation Plan public hearing minutes; John seconded; Meg abstained; the motion carried. John made a motion to approve the November 21st board meeting minutes and the non public meeting minutes; Matthew seconded; Meg abstained; the motion carried.**

IV. Public Input: Michele Beaudin asked for the PTO to be recognized by the school board. It was formed as a non profit organization and elected officers in November. There are five members. They are currently working on bylaws. **Matt made a motion to recognize the Landaff PTO as an approved organization of the Landaff School District; John seconded; the motion carried. Matt made a motion that, once the PTO has established a bank account, the box top funds will be transferred over to them; John seconded; the motion carried.**

Any citizen wishing to speak before the Board must sign in with the board clerk prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board Policy BEDH.

V. New Business

1. Discussion – Solar Eclipse April 8, 2024: This will be regular teaching day and glasses appropriate for viewing the solar eclipse will be provided to students.
2. Tuition Vouchers: Three tuition vouchers were presented to the board. **Matt made a motion to accept the three vouchers; John seconded; Meg abstained; the motion carried.**

VI. Continuing Business

1. Review of Federal Grants Funds: waiting for grants to be approved.

2. December 1, 2023 Enrollment: There was a revision of some numbers for 2022. Matt asked for a tally of what schools the students are attending and the number of students in each school, as well as, how many students are home schooling.
3. Preschool: A discussion ensued about a certified preschool special education teacher. Molly is working on a program for certification. Reviewed the tuition cost for the morning session for residents and non residents and decided to make no changes.
4. Update on Innovation Plan: Kate and John went to Concord to present the plan to the state board with a positive response and unanimous approval.

VII. Standing Reports

A. Head Teacher:

Monthly Report-The Blue School held a Holiday performance; the students are studying about holidays around the world; the school has experienced several plowings due to snow storms; the budget is being worked on and grants are on hold for approval.

B. Superintendent

Superintendent Report

1. Bi-weekly School Visits-visited schools in the SAU.
2. Licensing and Minimum Standards-working with SAU# 35 teachers.
3. Landaff's Innovation Plan-presented to state board.
4. Multi-Tiered System of Support for Behavioral, Social, and Emotional Learning-Kate presented a PowerPoint about this topic.
5. SAU 35 Community-PowerPoint presentation on things going on around the SAU schools.

C. Business Manager

1. Budget to Actual Report-nothing has changed; a budget discussion ensued; Toni presented the budget; Dale Locke joined for the budget conversation.
2. Audit Discussion-Toni passed out copies of the audit; 30 items need to be corrected; a discussion ensued.

Matt made a motion to move board meetings to the first Thursday of the month starting in August 2024; John seconded; the motion carried.

VIII. Committee Reports

A. Executive Board (JB)-full board meeting; Matt and John attended; the board voted on the school calendar for school year '24-'25; Kate did a presentation; Toni presented an overview of audit; the budget was approved.

B. Budget (MC)-discussed previously

C. Policy Handbook (MH):

1. ACN – Nursing Mothers Accommodations – Second Reading: **John made a motion to approve ACN for a second reading and approval; Matt seconded; the motion carried.**
2. BEDG – Meeting Minutes – First Reading: **Matt made a motion for a first reading, second reading and approval of BEDG; John seconded; the motion carried.**
3. EHAB – Data Governance and Security – Second Reading: a discussion ensued; **John made a motion to send policy EHAB back to the policy committee for review for rules and responsibilities; Meg seconded; the motion carried.**

4. GBCD – Background Investigation and Criminal History Records Check – Second Reading: a discussion ensued; it was sent back to the policy committee for editing.
5. JCA – Change of Class or School Assignment Best Interests and Manifests Hardships – Hold off on Second Reading for further discussion: a discussion ensued; **Matt made a motion to refer policy JCA to counsel for legal review in accordance with the Landaff tuition policy; Meg seconded; the motion carried.**
6. JKAA – Use of Restraints and Seclusion – Second Reading: **Matt made a motion to approve policy JKAA for second reading; John seconded; the motion carried.**

IX. School Staffing Notifications & Approvals-None

X. Non Public Session as per RSA 91A:3, I, II if required-None

XI. Adjournment-**John made a motion to adjourn at 8:28PM; Matt seconded; the motion carried.**

Next Board Meeting: January 18, 2024

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.

Submitted by,
Jennifer L. Cartwright, Landaff School Board Clerk/Secretary