

## Landaff School Board-Draft Minutes

Location: Landaff School

October 3, 2024

Board Meeting @ 5:30 PM

Present: Head Teacher Molly Culver, School Board Vice Chair John Barth, School Board President Matt Copithorne, SAU Superintendent Kate Segal, SAU Business Administrator Toni Butterfield, School Board Member Michelle Beaudin, Landaff School Board Clerk/Secretary Jennifer L. Cartwright.

I. Call to Order: Matt called the meeting to order at 5:36PM.

II. Pledge of Allegiance: The pledge of allegiance was recited.

III. Approval of the Minutes

Public Meeting Minutes 9-17-24: **Michille made a motion to accept the minutes of the previous meeting; John seconded; the motion carried.**

IV. Public Input: None

Any citizen wishing to speak before the Board must sign in with the board clerk prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than three(3) minutes. See Board Policy BEDH.

V. New Business:

1. There is a request for student to attend a Catholic private school; a discussion ensued; the school is not on the approved schools list and without a hardship, the school of record is Lisbon Regional School.
2. Landaff PTO is now recognized as a non profit organization; **John made a motion to move box tops account from the Landaff operating account to the Landaff PTO; Matt seconded; the motion carried.**
3. Toni will follow up with the payment for the electrical issue.

VI. Continuing Business

Review of Federal Grants Funds: Molly presented a chart which helped to explain the different grants; a discussion ensued.

VII. Policy Handbook (MB): **Matt made a motion to accept the following policies for first reading, second reading and approval, AC, AC-r(2), ACA, ACAC; Michelle seconded; John voted nay; Michelle voted aye; Matt voted aye. Michelle made a motion to withdraw AC-E and KED which are replaced by the current policies; Matt seconded; the motion carried.**

1. Policy AC - Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan: discussion ensued about the specificity of naming the types of discrimination and who could potentially be discriminated against.
2. Appendix AC-R (2): Nondiscrimination, Equal Opportunity Employment

and Anti-Discrimination Plan – Annual Notice of Contract Information:

3. Appendix AC-E Annual Notice of Contract Information for Human Rights Officer, Title IX Coordinator, 504 Coordinator and Civil Rights Agencies:

4. Policy ACA: Discrimination and Harassment Grievance Procedure:

5. KED – Facilities or Services: Grievance Procedure

(Section 504 of the Rehabilitation Act):

6. Policy ACAC – Title IX Prohibition of Sex Discrimination and Sex-Based Harassment: Policy and Grievance Procedure:

#### VIII. Standing Reports

##### A. Head Teacher

Monthly Report: The Blue School has our first lessons with VINS (Vermont Institute of Natural Science) on the sun impact on animals and changes in the different seasons.

A discussion ensued about the speed signs for the school.

There could be an increase in the budget for additional para's.

##### B. Superintendent

Landaff Blue School SAU 35 Superintendent's Report: Kate presented information about assessments.

##### C. Business Administrator

Budget to Actual: Toni presented the budget to this point; a discussion ensued; there was a discussion about bids for oil; Rhiannon will get the three bids.

#### IX. Committee Reports

A. Executive Board (MC): The EBoard discussed the potential impact of Lisbon's withdrawal from the SAU;

B. Budget (MC): The budget committee would like to recruit more members for the budget committee; a discussion ensued about how to go about this; each school in the SAU does it differently; it was suggested to send out an all call in the Thursday folder.

#### X. School Staffing Notifications & Approvals: None

#### XI. Non Public Session as per RSA 91A:3, I, II,

**Matt made a motion to go into non public session at 8:21PM; John seconded; Matt voted aye; John voted aye; Michelle voted aye; the motion carried.**

**John made a motion to return to public session at 9:40PM; Matt seconded; Matt voted aye; John voted aye; Michelle voted aye; the motion carried.**

XXI. Adjournment: **John made a motion to adjourn at 9:41PM; Matt seconded; the motion carried.**

Next Board Meeting: November 6, 2024

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear

personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted.

Submitted by,  
Jennifer L. Cartwright, Landaff School Board Clerk/Secretary